

Setting, School or College information for Key Stage 4 and above to support a request for an Education Health and Care assessment (Form A)

Essential document to support a request for an EHC needs assessment

1. Details of the young person

Full name	
Date of birth	
Setting or school	
Date of admission	

2. School History (Schools attended and date joined)

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3. Views and aspirations of the child and their family

*The things that are important **to** the child and their hopes for the future from **your** knowledge of the child or young person (this may not be all of the views and aspirations of the child or young person, these will be brought together at the outcomes planning meeting).*

4. Background Information

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5. The young person's strengths

6. The young person's needs

Nature of SEN (Brief summary)

Communication and Interaction Needs

Cognition and Learning Needs

Including: **Attainment; approach to learning; rate of progress over time; response to support provided**

- English levels and progress over last 2 years
- Maths levels and progress over last 2 years
- Qualifications Achieved
- Courses currently studied, predicted grades and current 'working at' grades

Social, Emotional and Mental Health Needs
Evidence of social care needs not already covered in the application
Evidence of health needs not already covered in the application

7. Preparation for Adulthood
Skills for Employment: e.g. time keeping, social skills, reliability
Independent Living Skills e.g. personal care, shopping, cooking, budget management

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8. Differentiation and support currently in place (if not covered in other documents)
Provide information about how any additional funding has been used. (e.g. from IYFAP)

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Information to show how any recommendations made to support the child have been implemented and reviewed.

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9. Other relevant Information not already covered

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Name of person completing the advice	
Role	
Contact details	
Signature	
Date advice completed	
Date advice shared with family	

Check your report!

Is the child at the centre of your report?

Is it family friendly – clear, concise, no unnecessary jargon?

Please accept this as our evidence for an application for an EHC needs assessment.

NB. If an assessment is agreed this advice may be used as part of the statutory advice to inform an EHC needs assessment.