**Reminder, now live!**

**Education jobs replacement**

The new recruitment system is live and you must use Tribepad to submit job advertisements from now on.

**Registration and welcome email**

* To access Tribepad you need to register through the EPS team.
* If you’ve already done this, you will have received a welcome email with your log in details and information about how to access Tribepad.
* **If you haven’t registered yet, please do so by completing** [**this form**](https://forms.office.com/pages/responsepage.aspx?id=tdiBPwfuF0yGnB20OQGNm0A1-R5fg_NEqTGo6XFbV_pUQ0JYSzNZVzAzOFlaUDlZUFVKUDNXOVUySSQlQCN0PWcu&route=shorturl)**. This will trigger a welcome email to be sent to you.**

**Help and support**

There is help and support available for when you use Tribepad, including training videos. You’ll receive information about how to access this in your welcome email.

**Benefits of using Tribepad**

The new system provides lots of new functionality and candidates can apply online directly to your school.

You can run reports to help you monitor, track and evaluate recruitment and you can choose how much of the Tribepad functionality you use.

**Important note**

All new advertisements and change requests that were received after 4pm on Tuesday 1October won’t have been moved, by the EPS team, from the old system into Tribepad. Individual schools have been notified about this, but please check as you may need to create the vacancy again in the new system.

If you have any issues, use the [form](https://forms.office.com/pages/responsepage.aspx?id=tdiBPwfuF0yGnB20OQGNm0A1-R5fg_NEqTGo6XFbV_pUQ0JYSzNZVzAzOFlaUDlZUFVKUDNXOVUySSQlQCN0PWcu&route=shorturl) to get help and advice.