Multiply

Multiply Maths Delivery Funding

Engaging Teaching Assistants and Support Staff in Schools

Application Guidance

OXFORDSHIRE COUNTY COUNCIL

1. What is Multiply?

1.1 Multiply is a £559 million government-funded programme aimed at helping adults to improve their numeracy skills. Oxfordshire County Council (OCC) has secured £1m Multiply funding over the next year to invest in our local communities.

1.2 The emphasis of Multiply is to challenge attitudes towards maths using a variety of learning opportunities that will develop confidence in maths, improve life skills and develop employment opportunities.

1.3 Multiply is principally aimed at Oxfordshire residents who are at least 19 years old and have not achieved a math GCSE grade 4 (C) or equivalent qualification. In addition, Multiply also supports engaging all residents over the age of 19 in numeracy skills for work and for life.

2. What funding is available for schools and education settings?

2.1 Our schools and education settings are uniquely placed to provide opportunities for teaching assistants and support staff to access learning opportunities that increase their numeracy skills.

2.2 Funding has been secured for schools and education settings based within Oxfordshire for this round of funding. Applications should be made for a minimum or £1,000 and a maximum of £4,000.

2.3 Multiply funding should be targeted at the following area:

- Support teaching assistants and school support staff over the age of 19 to develop their numeracy skills to improve their employment prospects.

2.4 Applications will be considered on a first received date and time basis – applications submitted after 31st January 2025 will not be considered as there will not be enough time to fully complete the activity before the deadline of 31st March 2025.

2.5 The expectation is that any activity and associated cost would be completed by 31st March 2025.

2.6 Schools who were successful in receiving grant money to support teaching assistants and support staff during the 2023-24 school year are not eligible to apply for further funding.

3. What can be covered by the grant?

3.1 Project costs should be a minimum of £1,000 and a maximum of £4,000, with all delivery concluded by 31st March 2025.

3.2 Funding must be used to engage teaching assistants and support staff in numeracy skills learning, who are over **19 years old**, are **residents of Oxfordshire** and <u>**do not**</u> **currently hold a GCSE Grade C (or equivalent) in maths**.

3.3 Funding must be used to create learning opportunities for teaching assistants and support staff wanting to increase their **numeracy skills**, and to help with their own **progression**.

3.4 Learning should be a **maximum of 2 hours** in total for each person and/or cohort. This could be a single 2-hour session, two 1-hour sessions, or four 30-minute sessions. For instance, this could include a series of after school sessions or staff meetings for developing the numeracy skills of school support staff and teaching assistants.

3.5 Learning can be delivered 1-1 or in a group setting. For instance, this could be a 2-hour session with a TA or support staff member to assess their maths skills and to *explore* formal maths qualifications delivered by Prevista (Prime provider for Multiply Oxfordshire).

3.6 Sessions can be held online, in person or hybrid and can take place at any time of the week and day.

3.7 Maths is a subject that instils fear in many adults and Multiply Oxfordshire welcomes applications which are ambitious, creative and challenge the status quote. We will consider costs such as those presented below, but this list is not exhaustive.

Theme	Example
Staffing	• Up to 2 hours of a teacher or specialist to deliver the intervention. • Apportioned staff time to plan, administer and set up the engagement event(s). • Apportioned staff time to complete monitoring and evaluation returns. • Incentives to encourage TAs and support staff to attend outside of contracted hours.
Resources	• Stationary that will be used to support the learning event. • Books and other reasonable resources including on-line. • Specialist providers to support delivery • Software subscriptions * Please note we will not consider applications requesting laptops and/or tablet devices to deliver the engagement sessions, however, sets of OCC tablets are available for schools to borrow upon request
Incentives	• Numeracy related merchandise such as calculators • Childcare

4. Progression and promotion

4.1 All successful applicants must provide advice and guidance to those taking part 9 and beyond) on how to access further numeracy support including courses delivered in partnership with academic institutions such as Prevista (Prime provider for Multiply Oxford).

4.2 OCC will provide general information on this.

5. Data and monitoring

5.1 Multiply Oxfordshire requires, in exchange for access to funding, that schools monitor and record data on levels of engagement.

5.2 Multiply Oxfordshire require that schools MUST collect information which includes the following as a minimum:
- How the project was promoted
- What the project delivered
- TA and Support Staff participation learners including Full Name, Date of Birth, Post Code

5.3 This information will need to be retained by the school. The Multiply Oxfordshire team will request a summary of the total number of people engaged and may undertake periodic audits of information collected by schools in the form of observations, telephone calls, emails and feedback forms.

5.4 Data collection templated will be provided by the Multiply Oxfordshire team that schools may wish to utilise, however, local or alternative approached to data collection are welcome. The monitoring report <u>MUST</u> be completed and sent to Multiply Oxfordshire by **31st March 2025**.

5.5 In 2024-2025 we advise that the funding request be directly proportional to the amount of learners engaged.

6. How to access this funding

6.1 Submit an outline plan (please refer to the application template in Appendix A) that includes the following:
- Project Name
- Project Lead
- Project description and a summary of each activity planned.
- Delivery approach including details of who will manage delivery across each activity planned
- Budget including estimated costs for all elements and activities
- Delivery plan that includes detailed dates and deliverables
- Data collection and monitoring approach

7. Application Process

7.1 OCC has established a three-part process to apply for a Multiply Oxfordshire grant.

Stage	Process
One	• Complete and submit your Multiply Application to Multiply@Oxfordshire.gov.uk • All applications must use the template provided for the Multiply Oxfordshire TA and Support Staff Grant. • Applications will be considered on a first received date and time basis.
Two	• OCC will review proposals within 2 weeks of receipt. • Applications will be considered based on order of receipt. • Re-submitted applications will be considered based on date and time of resubmission. • OCC will assume no responsibility for technical or other reasonable issues with grant applications.
Three	• Successful applications will be notified of the award within 3 weeks of receiving the application. • Unsuccessful applications will be notified within 3 weeks of receiving the application. • Schools return the Signed Agreement Letter to release the funding • Projects can then commence

8. Assessment of applications

8.1 Applications will be assessed on merit and scored against the following criteria.

8.2 OCC may require additional information prior to agreeing any funding and reserves the right to negotiate changes with the applicant.

8.3 OCC reserves the right to annul the application process at any time prior to contract award, without incurring any liability to the responding parties.

	Rating of Response	Maximum Score Available
1. Project aims, approach, target groups and description of outputs.	0-2	2
2. Delivery plan and timescales	0-2	2
3. Cost and value for money	0-2	2
4. Policies, insurance and safeguards	0-2	2
Total		**8**

2 = Full response, fully addresses the question with extensive detail
1 = Partially addresses the question but with little detail
0 = No response/does not address the question

Appendix A: Application Form – Multiply Oxfordshire TA and Support Staff Grant

School:			
Address:			
Contact Name:		Telephone:	
Total funding requested		Email:	

1.1 Project Aims: In no more than 100 words, what difference will your project make to your TAs and Support Staff?

1.2. Approach: In no more than 100 words, what will you do?

1.3. Requirements: In no more than 50 words what will the investment be used for?

1.4. Beneficiaries: In no more than 50 words, who and how many people will benefit and how will you capture feedback and monitoring information e.g., name, date of birth, postcode?

2: Delivery Plan and Timescales: What will you do and when	Start date	End date
Action / Course	Start date	End date
Add more rows if needed >>>>		

3: Budget: What will you need to invest in?

* Please note we will not consider applications requesting laptops and/or tablet devices to deliver the engagement sessions, however, sets of OCC tablets are available for schools to borrow upon request (Please tick below if interested).

☐ I would like to borrow a set of OCC tablets to use for our engagement sessions

Expenditure	Estimated total cost
Add more rows if needed >>>>	
Total Grant	£

4.1: Compliance: Please confirm you have the following in place	Yes	No
Health & safety policies, procedures and training		
Equal opportunities policies, procedures and training		
Safeguarding policies, procedures and training		
Data protection policies, procedures and training		
Insurance		

4.2: Declaration: Please confirm you have the following in place	Yes	No
I, the undersigned, declare that I have read and understood the guidance that supports this application.		
I declare, to the best of my knowledge, that the information in our application is correct and I will remain the point of contact.		
I understand that OCC may require additional information prior to agreeing any funding and reserves the right to negotiate changes.		
I understand that I must complete and return the monitoring form to OCC by 31st March 2025, at the latest, if my application is successful.		
I understand that OCC reserves the right to annul the application process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the applicants.		
Name:		
Signed:		
Date:		