



**Multiply**

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# Multiply Maths Delivery Funding

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Engaging Teaching Assistants  
and Support Staff in Schools

*Application Guidance*



**OXFORDSHIRE  
COUNTY COUNCIL**

## 1. What is Multiply?

- 1.1 Multiply is a £559 million government-funded programme aimed at helping adults to improve their numeracy skills. Oxfordshire County Council (OCC) has secured £1.8m Multiply funding over the next two years to invest in our local communities.
- 1.2 The emphasis of Multiply is to challenge attitudes towards maths using a variety of learning opportunities that will develop confidence in maths, improve life skills, develop employment opportunities.
- 1.3 Multiply is principally aimed at Oxfordshire residents who are at least 19 years old and have not achieved a math GCSE grade 4 (C) or equivalent qualification. In addition, Multiply also supports engaging all residents over the age of 19 in numeracy skills for work and for life.

## 2. What funding is available for schools and education settings?

- 2.1 Our schools and education settings are uniquely placed to provide opportunities for teaching assistants and support staff to access learning opportunities that increase their numeracy skills.
- 2.2 Funding has been secured for Oxfordshire schools and education settings. Applications should be made for a minimum of £1,000 and a maximum of £5,000.
- 2.3 Multiply funding should be targeted at the following area.
- Support teaching assistants and school support staff over the age of 19 to develop their numeracy skills to improve their employment prospects.
- 2.4 The expectation is that any activity and associated cost would be completed by Friday 24th May 2024.
- 2.5 All applications must be submitted by **Friday 22nd March 2024**. Applications will be considered on a first received date and time basis – applications submitted before or after this date will not be considered.

## 3. What can be covered by the grant?

- 3.1 Project costs should be a minimum of £1,000 and a maximum of £5,000, with all delivery concluded by **Friday 24th May 2024**.
- 3.2 Funding must be used to engage teaching assistants and support staff in numeracy skills learning, who are over **19 years old** and are **resident in Oxfordshire** and **do not currently hold a GCSE Grade C (or equivalent) in**

**maths.**

- 3.3 Funding must be used to create learning opportunities for teaching assistants and support staff wanting to increase their **numeracy skills**, and to help with their own progression.
- 3.4 Learning should be a **maximum of 2 hours** in total for each person and/or cohort. This could be a single 2-hour session, two 1-hour sessions, or four 30-minute sessions. For instance, this could include a series of after school sessions or staff meetings for developing the numeracy skills of school support staff and teaching assistants.
- 3.5 Learning can be delivered 1-1 or in a group setting. For instance, this could be a 2-hour session with a TA or support staff member to assess their maths skills and to *explore* formal maths qualifications delivered by Abingdon & Witney College satellite centres.
- 3.6 Sessions can be held online, in person or hybrid and can take place at any time of the week and day.
- 3.7 Maths is a subject that instils fear in many adults and Multiply Oxfordshire welcomes applications which are ambitious and creative that aim to address anxiety. We will consider costs such as those presented below, but this list is not exhaustive.

Theme	Example
<b>Staffing</b>	<ul style="list-style-type: none"> <li>• Up to 2 hours of a teacher or specialist to deliver the intervention.</li> <li>• Apportioned staff time to plan, administer and set up the engagement event(s).</li> <li>• Apportioned staff time to complete monitoring and evaluation returns.</li> <li>• Incentives to encourage TAs and support staff to attend outside of contracted hours.</li> </ul>
<b>Resources</b>	<ul style="list-style-type: none"> <li>• Stationary that will be used to support the learning event.</li> <li>• Books and other reasonable resources including on-line.</li> <li>• Specialist providers to support delivery</li> <li>• Laptop and/or tablet devices to deliver the engagement sessions (for larger cohorts)</li> <li>• Software subscriptions</li> </ul>
<b>Incentives</b>	<ul style="list-style-type: none"> <li>• Numeracy related merchandise such as calculators</li> <li>• Childcare</li> </ul>

**4. Progression and promotion**

- 4.1 All successful applicants must provide advice and guidance to those taking part on how to access further numeracy support and formal courses from Abingdon and Witney College.
- 4.2 OCC will provide specific information on this.

## 5. Data and monitoring

5.1 If schools participate in this project, Multiply Oxfordshire requires they monitor and record data on levels of engagement.

5.2 OCC will require schools to collect information that includes the following as a minimum:

- How the project was promoted
- What the project delivered
- TA and Support Staff participation learners including Full Name, Date of Birth, Post Code.

## 6. Application Process

6.1 OCC has established a three-part process to apply for a Multiply Oxfordshire grant.

Stage	Process
<b>One</b>	<ul style="list-style-type: none"> <li>• Complete and submit your Multiply Application form and submit this to <a href="mailto:Multiply@Oxfordshire.gov.uk">Multiply@Oxfordshire.gov.uk</a></li> <li>• All applications must use the template provided for the Multiply Oxfordshire TA and Support Staff grant.</li> <li>• All applications must be submitted by Friday <b><u>22<sup>nd</sup> March 2024.</u></b></li> <li>• Applications will be considered on a first received date and time basis. Applications submitted before or after opening and closing dates and times will not be considered.</li> </ul>
<b>Two</b>	<ul style="list-style-type: none"> <li>• Oxfordshire County Council will review proposals WC 25<sup>th</sup> March.</li> <li>• Applications will be considered based on order of receipt.</li> <li>• OCC will assume no responsibility for technical or other reasonable issues with grant applications.</li> </ul>
<b>Three</b>	<ul style="list-style-type: none"> <li>• Applicants will be notified of the award by the first day of the new term.</li> <li>• Schools return the Signed Agreement Letter to release the funding</li> <li>• Projects start</li> </ul>

### Appendix A: Application form – Multiply Oxfordshire TA and Support Staff Grant

Multiply Funding: School and Education Settings (TAs and Support Staff)

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School:			
Address:			
Contact Name:		Telephone:	
		Email:	
Total funding requested			

**1.1 Project Aims:** In no more than 100 words, what difference will your project make to your TAs and Support Staff?

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**1.2. Requirements:** In no more than 50 words what will the investment be used for?

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**1.3. Beneficiaries:** In no more than 50 words, who and how many people will benefit and how will you capture feedback and monitoring information e.g., name, date of birth, postcode?

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Multiply Funding: School and Education Settings (TAs and Support Staff)

<b>2: Delivery Plan and Timescales:</b> What will you do and when		
Action / Course	Start date	End date
Add more rows if needed >>>>		

<b>3: Budget:</b> What will you need to invest in?	
Expenditure	Estimated total cost
Add more rows if needed >>>>	
Total Grant	£

<b>4.1: Compliance:</b> Please confirm you have the following in place		
	Yes	No
Health & safety policies, procedures and training		
Equal opportunities policies, procedures and training		
Safeguarding policies, procedures and training		
Data protection policies, procedures and training		
Insurance		

<b>4.2: Declaration:</b> Please confirm you have the following in place		
	Yes	No
I, the undersigned, declare that to the best of my knowledge the answers given in our application are correct.		
I understand that the Council may require additional information prior to agreeing any funding and reserves the right to negotiate changes.		
I understand that the Council reserves the right to annul the application process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the applicants.		
Name:		
Signed:		
Date:		