<<Insert School Header>>

**Governor Monitoring Visit Form**

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| --- | --- |
| **Name of governor/s** |  |
| **Date of visit** |  |
| **Purpose/ agreed focus** |  |
| **Link to any priorities** (School Improvement Plan or statutory) |  |
| **Staff member(s) met** |  |
| **Activities undertaken** (discussion with staff/ observation/ walk around/ talking to children/ examining the Single Central Record etc) |  |
| **What I found out** (Evidence seen, shared, heard etc with examples of impact from the board/school's work) |  |
| **What I still want to know?** |  |
| **Safeguarding and Health & Safety observations** (eg sign in processes, visitor badges) |  |
| **Actions or considerations** **for the board** |  |

**Headteacher review within two days**

**Shared with board at next meeting**

**Date of meeting…………………………**