

What happens if there is a confirmed case of COVID-19 in our Primary School or Early years setting?

South East HPT email:

Thames Valley HPT
ICC.TVPHEC@phe.gov.uk

Hampshire & IOW HPT
ICC.HIOW@phe.gov.uk




Surrey & Sussex HPT
ICC.SurreySussex@phe.gov.uk

Kent HPT
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Did the positive child /staff member attend school during the infectious period: 2 days before symptom onset (or test date if asymptomatic) to 10 days after?
NO – no further action required by setting beyond supporting children as necessary during self-isolation
YES – setting carries out an on-site risk assessment using checklist

- Case should already be isolating at home. They should remain in isolation until 10 days have passed from symptom onset.
- The case's household (including siblings that attend other settings) should isolate for **10 days**

The school/nursery carries out on-site risk assessment to identify potential contacts during this period at:

-  • Large/small group sessions
-  • Additional on-site/ academic activities e.g. clubs/societies
-  • Events and trips

To identify contacts, use the risk **assessment checklist**, and:

-  • Attendance records, Seating plans and charts (if available).
-  • Speak to student (as necessary)

- Contacts are informed to self-isolate for **10 days** from date of last contact with template letters from parents and staff (appendix D)
- The **wider school** is sent an inform and advise letter (appendix C)
- Inform your Local Authority of the situation

Who is a direct contact?

Direct close contacts:



- Direct face-to-face e.g. being coughed on or spoken to contact for any length of time OR within <1 metre for ≥ 1 minute.

Proximity contacts:



- <2 m for 15 minutes.

Travel contacts:



- Close contact within a vehicle/plane eg shared a car journey

If any of the following criteria are met, contact the **SE HPT**

- $\geq 10\%$ of a bubble is affected within 14 days *
- $\geq 10\%$ of staff are affected within 14 days *
- ≥ 3 bubbles are affected *
- There have been any hospitalisations
- **Your school is a SEND school**
- 2 or more boarders/staff in a residential setting *
- If your school is experiencing interest from the media

* AND you have **NOT** discussed this situation with the HPT within the last 14 days

If you need advice or support you can access **the government schools guidance online** or contact the DfE helpline on **0800 046 8687**