

# Anti-Bullying Ambassador Job Description

## Main purpose of the job

- To be responsible for leading anti-bullying campaign work in your school or setting

## Main duties

- Tell people who you are, what you intend to do and why you need their support – you might set-up a noticeboard and put up posters in classrooms with your picture. You don't have to call yourselves Anti-Bullying Ambassadors...
- Organise activities throughout the year, particularly during Anti-Bullying Week, that raise awareness of bullying and things that need to happen to eradicate it.
- Find out if bullying is a problem in your school - encourage people to take part in the Oxfordshire Schools' Anti-Bullying Survey.
- Learn from the survey results and agree the most important things that you need to act on.
- Work closely with your lead teacher to make sure any actions are agreed with them.
- Develop an action plan which is regularly reviewed/updated with your lead teacher.
- Keep minutes of regular meetings, records of actions and impact of action so that success can be measured.
- Raise awareness about bullying, the different types of bullying, how much is going on, how it affects people and the importance of tackling it – you may put together and present slides to people in your bubble or record a visual message that can be shared more widely in your school and with parents/carers. You might decide to start a social media campaign.
- Raise awareness of the negative effects of conflict in school and the importance of everybody playing their part in creating an inclusive culture where difference is acknowledged and

celebrated and all members of the school community feel safe to be themselves.

- Tell people what they can do to affect positive change – e.g. Don't be a bystander campaign: Hear it. See it. Speak out. Stop it.
- Be a visible community of support for people attending your school – you might run regular activities in the playground for people to join in or be available for people to talk to/report concerns to.

*This is not a fixed list but a suggestion*

### **More information and support**

The training provided via the pre-recorded webinar and accompanying resources can be used within your school to help you with your work. If your school would like to learn about additional support available to effectively prevent and tackle bullying, visit:

<https://schools.oxfordshire.gov.uk/cms/content/anti-bullying>

or follow our Lead for Learner Engagement on Twitter

[@OCC Be Kind](https://twitter.com/OCC_BeKind)

The Lead for Learner Engagement is available to support schools, other providers and parents as they work with children and young people to achieve better outcomes; demonstrated through improved well-being, behaviours and school attendance. This involves celebrating diversity, promoting respectful relationships, sharing quality inclusive practice and working restoratively with families, schools and associated services to better understand and remove barriers to learner engagement in Oxfordshire.

To contact the Lead for Learner Engagement, email

[clare.pike@oxfordshire.gov.uk](mailto:clare.pike@oxfordshire.gov.uk)