

Open credit facility



1 Your account details

Please write clearly in the white spaces with capital letters or cross the boxes.

Your account name in full

Facility reference (if applicable)

Your branch sort code

Your account number

Today's date

2 Details of the facility you require

Request to: Establish a new facility Amend an existing facility

Name and address of the bank branch where you require this facility

Postcode

Amount in figures (£)

Amount in words

Expiry date or Until further notice

Term (please select one from the following):

in any one day in any one month

in any one week in any one cheque

2.1 To be completed for amendment requests only

Previous amount in figures (£)

Previous amount in words

Previous facility term:

in any one day in any one month

in any one week in any one cheque

3 Details of your agents

An agent is someone authorised to collect cash but is not a signatory.

Full name <input type="text"/>	Add <input checked="" type="checkbox"/>	Delete <input checked="" type="checkbox"/>	Full name <input type="text"/>	Add <input checked="" type="checkbox"/>	Delete <input checked="" type="checkbox"/>
Specimen signature <input type="text"/>			Specimen signature <input type="text"/>		
Full name <input type="text"/>	Add <input checked="" type="checkbox"/>	Delete <input checked="" type="checkbox"/>	Full name <input type="text"/>	Add <input checked="" type="checkbox"/>	Delete <input checked="" type="checkbox"/>
Specimen signature <input type="text"/>			Specimen signature <input type="text"/>		

4 Your agreement with us

This section is to be signed in accordance with the account mandate.

Please instruct your branch or agents to cash cheques in accordance with this request.

I/We understand that if the facility is not used for six months, it may lapse.

I/We undertake not to stop payment of any cheque cashed under this facility.

Full name(s)

Your signature(s)

Date

For bank use only

Date of approval/sanction

Liability limit loaded? Yes No

Approved/sanctioned by (Manager)